



STITTSVILLE MINOR HOCKEY ASSOCIATION

**Stittsville Minor Hockey Association
Management Council Monthly Meeting - Tuesday, February 17, 2021
7:00PM – VIRTUAL MEETING**

Attendance:

Scott Phelan*	Emily Parent*	Scott Rogers*	Neil Farr*
Terry Foley*	Rob Lomas*	Rob Rae*	Scott Driscoll*
Fiona Livingstone	Holly Foley	Bethany Roy	James Moser
Leanne Simpson	Natasha Pappin	Deanne Ferguson	Rob Stewart
Joseph Discher	Courtney Milbury		

*denotes voting Executive members

1. Call to Order

Meeting was called to order at 7:03PM with Scott Phelan chairing.

a) Approval of Agenda

The motion was made to approve the proposed agenda (Terry Foley, Rob Lomas).

Motion Approved

b) Approval of Minutes

A motion was made to approve the Management Council meeting minutes for December 15, 2020 (Emily Parent, Rob Lomas)

Motion Approved

A motion was made to approve the Management Council meeting minutes for January 19, 2021 (Emily Parent, Terry Foley)

Motion Approved

A motion was made to approve the Return to Hockey meeting minutes for February 14, 2021 (Neil Farr, Terry Foley)

Motion Approved

c) Conflict of Interest

Quorum was established, voting members acknowledged and no conflicts declared.

2. President Update – Scott Phelan

The President's Report was delivered during the meeting. Some of the key highlights discussed included:

-The last insurance invoice for the season is expected to come at the end of February. Mr. Phelan will request from Ms. Simpson a final count on the number player registrations for SMHA around February 22, 2021.

-Mr. Phelan mentioned that bubbling with other teams is permitted and should continue in the same manner as in the fall session. Any team that bubbles with a team outside of SMHA must be in the same health authority. Convenors/Directors can gather the information for any teams that are requesting to bubble with another D4 team, aside from SMHA, and Mr. Phelan will feed to D4 for approval. Mr. Phelan noted that Richmond and Osgoode were looking for teams to bubble with.

-Mr. Phelan noted that teams may play up to 5 on 5 exhibition style games, using a coach as a referee.

-Mr. Phelan identified the need to post last year's AGM slide deck on the SMHA website and share with the membership that SMHA plans on hosting a virtual AGM by the end of April. Discussions and decisions on how to host the virtual meeting will need to be made in the upcoming weeks. It was determined that direction regarding voting allowances will need to be clarified with D4 as well as confirming which voting positions within SMHA may be affected. Finally, the question was raised of whether a parent can hold a voting position with SMHA while having a player in S7 or Titans. Mr. Phelan will be seeking clarification on this question with D4.

-It was discussed that there are outstanding Constitution amendments to the rules that were to be drafted which was never completed. It is expected to have this completed in time for the planned AGM meeting in April.

-Mr. Phelan noted that D4 is looking to implement a green arm band for officials to identify those who are under the age of 18. The purpose of this is to make the spectators and coaches more cognizant of the age level for these officials.

-Mr. Phelan mentioned that SMHA should develop a refund strategy and dialogue for the winter session, which has gone from 24 ice touches to 12 for house and between 12-18 ice touches for the competitive teams.

3. VP Finance – Emily Parent

The VP Finance Report was submitted in advance of the meeting and is attached.

Ms. Parent noted that she does not have all the information available to figure out how much of a refund parents can expect. She noted that the biggest factors to impact the refund amount is the insurance and ice contracts.

Ms. Parent indicated she would like all refunds to be completed by April 30, 2021 to align with SMHA's fiscal year-end.

It was discussed and agreed that any parent who elects to withdrawal will not be entitled to a refund outside of the shortened winter program.

It was also discussed to draft a memo for the website to inform membership that refunds will be forthcoming with an anticipated refund date of April 30th with amounts determined once all expenses are finalized.

Ms. Parent indicated that SMHA owns two GIC's, of which, one amounting to \$50,000 matured in January and deposited into the bank account as a precaution to cover any potential expenses. This money will be reinvested back into a GIC at the end of the hockey season and after the parent refunds are completed.

Ms. Parent note that Beckwith did not cash the January cheque for ice and the February ice payment will be paid at the end of February based on usage.

Ms. Parent indicated that the currently scheduled audit that was to take place on February 22, 2021 will have to be rescheduled with a date to be confirmed.



SMHA VP FINANCE
Feb 2021 update.pdf

4. VP Operations – Rob Rae

Mr. Rae mentioned that the city is looking into the possibility of returning ice and he noted that August conditioning ice has been set.

Mr. Rae made a note to look into SMHA's situation with regards to meeting the Atomic jersey sponsorship deadline.

5. VP Support Services – Terry Foley

Mr. Foley had no updates but requested Mr. Stewart to provide an update on the Health and Safety protocols.

Mr. Stewart mentioned that he is seeking clarification regarding the number of players permitted on the ice at each of the various arenas that impact SMHA. Of note:

- City of Ottawa currently allows 25 on ice with 5 coaches
- Beckwith allows for 32
- Sensplex allows for a maximum of 25, which includes coaches

Mr. Stewart also mentioned that younger siblings will only be permitted in extreme situations and will count as a body in the stands. Therefore, if 1 parent is missing, it is easier to allow. However, there will be issues is every player already has a parent in the arena. Mr. Stewart identified he is looking into seeking clarification as his information is contradictory to the information we received on February 14, 2021.

6. Director of Competitive – Scott Rogers

Mr. Rogers reiterated that the Rams players will not be charged Rams fees this year as SMHA should have enough to cover expenses from registrations.

Mr. Rogers also noted that Ms. Foley has distributed the ice.

Ms. Foley indicated the Sensplex ice contract has not come out and more ice is to come . A copy of the contract will be sent to Ms. Parent.

7. Director of Development (U7/U9)– Neil Farr

Mr. Farr noted that a couple of new U9 players were placed on a team. He also noted that 10 new registrations for U7 were denied due to the additional ice costs and effort involved in realign teams for a 6-week program.

Mr. Farr mentioned that he received a PCR and forwarded it to Mr. House. Ms. Simpson agreed to

Ms. Simpson agreed to provide the list of PRC's from the Hockey Canada Portal.

8. Director of House (U11/U13) – James Moser

Mr. Moser indicated there was nothing new to report and acknowledged the U11/U13 programs were ready to proceed. He mentioned he is considering his bubbling options strategy.

9. New Business

Mr. Driscoll requested an update with the proposed cookbook fundraiser. Mr. Phelan indicated not enough recipes were received to produce the book and identified it may be reconsidered next year.

Mr. Driscoll requested an update to the Volunteer of the Month. Mr. Phelan mentioned that Stittsville Central has agreed to publish an article next month and Paul's Pro Corner will do some engraving with the awards to be handed out shortly thereafter.

Ms. Parent requested keys to the JLA mailbox to retrieve a cheque that was deposited. Mr. Phelan agreed to go to JLA to obtain it.

Mr. Phelan noted that he would send out another email to coaches reminding them to pick up the coach's kits at the bank.

Ms. Livingstone reminded the group that the Novice jerseys are still in need of replacing and that SMHA is in the final year of a three-year locked-in pricing with Pro2Col. She identified to action this request early as the jerseys typically have a long lead-time and it may be exacerbated with COVID. The anticipated costs are in the \$10K range.

Mr. Lomas raised the idea to approach local restaurants with a sponsorship proposal which would have SMHA receive a portion of sales. This is a common program normally done in schools. Mr. Lomas agreed to approach JoJo's to see if there was any interest.

10. Adjournment

A motion was made to adjourn the meeting at 7:53PM. (Scott Rogers/Rob Lomas)

Motion Approved.

11. In-Camera Session

No in-camera session was requested.